

Minutes of the Annual Meeting of Horbling Parish Council held on Thursday, 27th May 2021 at 7.00pm in the Meeting Room, Horbling

Present: Miss L Brown Chairman
Mr M Kierstan
Mr R Stacey
Mr J Gale

Parish Clerk: Mr I Sismey

1535.459.21 Appointment of Chairman

Cllr J Gale proposed **Councillor Louise Brown** as Chairman for the year 2021/2022.

Cllr R Stacey seconded the proposal with the position uncontested, it was unanimously

Resolved: For **Councillor Louise Brown**, who agreed to accept the position, to be Chairman for the year 2021/2022

1536.459.21 Appointment of Vice Chair

Following a short discussion the following proposal was made:

Proposed Cllr L Brown, seconded Cllr R Stacey,

Resolved: For **Councillor M Kierstan**, who agreed to accept the position, to be vice chair for the year 2021/2022

1537.459.21 Apologies for absence and acceptance of reasons given

Proposed Cllr L Brown, seconded Cllr R Stacey,

Resolved: To accept the reasons for absence given by Cllr J Wesley

1538.459.21 Declarations of Interest

There were no declarations of interest.

1539.459.21 To ask if members of the public, resident or employed within this Parish, have any intention to speak under any agenda items of this meeting.

None were present

1540.459.21 To adopt the notes of the meeting held on the 18th March 2021 as a true record and to resolve for the chairman to sign them.

Proposed M Kierstan, Seconded L Brown

RESOLVED: For the chairman to sign the notes of the meeting held on the 18th March 2021 as a true record.

MATTERS ARISING FROM THE MINUTES.

1541.460.21 Possible purchase of a De-Fibrillator.

The clerk informed members that the delay to the installation was due to the COVID scenario, BHF are now trying to play catch up with the situation and are due to confirm a convenient date.

1542.460.21 Conservation Update

As discussed at the last Parish Council Meeting the clerk had contacted the local MP Gareth Davies who had initiated a conversation with CEO of SKDC Karen Bradford.

Mrs Bradford was arranging a meeting with their Head of Planning.

1543.460.21 Sandbags

An offer had been made by South Kesteven District Council to supply sandbags and a tonne bag of sand to be used if needed if troubled by flooding.

The clerk informed the members that the sand plus sand bags was being delivered on the 15th June.

It was agreed that members would be available to assist with filling the sandbags and storage in one of the Council's outhouses.

1544.460.21 Grit Bin – Primary School

The clerk confirmed that this was due for delivery on the same day as the sandbags.

1545.460.21 Footpath – Ousemere Lode

1546.460.21 To confirm the results of the recent Local County Elections

The clerk had supplied copies of the full results for all members.

CORRESPONDENCE

1547.460.21 The clerk produced a list of correspondence for the members to receive.

The clerk informed the members that should they wish to inspect any item of correspondence then they should contact him direct.

A) *For Information only – to be received en bloc*

- a) Weekly Planning List SKDC
- b) Rural Services Network – Rural Bulletin
- c) Keep Britain Tidy – Spring clean
- d) Rural Services Network – Rural Bulletin
- e) Weekly Planning List SKDC
- f) Rural Services Network – Rural Bulletin
- g) NALC – Chief Executives Bulletin
- h) Weekly Planning List SKDC
- i) Rural Services Network
- j) RSN
- k) NALC - Newsletter
- l) LALC News December 2020
- m) NALC - Newsletter
- n) Rural Services Network – Rural Bulletin
- o) LALC E-news update
- p) NALC – Chief Executives Bulletin
- q) NALC – Chief Executives Bulletin
- r) LALC E-news update
- s) NALC – Chief Executives Bulletin
- t) Rural Services Network – Rural Bulletin
- u) LALC E-news update
- v) NALC – Chief Executives Bulletin
- w) NALC – Chief Executives Bulletin
- x) NALC – Chief Executives Bulletin
- y) RSN – Monthly Bulletin
- z) InvestSK – New COVID Business Grants

Proposed M Kierstan, Seconded J Gale
RESOLVED: To receive the above items en bloc

The clerk wanted to bring one further item for information to the members attention with regard to dog theft and issued a not on this to all members.

FINANCIAL REPORT

1548.461.21 To complete the annual governance statement

The clerk read through the annual governance statement ensuring agreement to points 1-8.

Proposed M Kiersten, Seconded L Brown
RESOLVED: To agree points 1-8

1549.461.21 To receive the signed off report from the internal auditor for the year ended 31.03.21

Proposed M Kiersten, Seconded L Brown

RESOLVED: To receive the signed off internal audit report for the year to 31.03.21

1550.462.21 To approve returns for the external auditor for the year ended 31.03.21

Proposed M Kiersten, Seconded L Brown

RESOLVED: To approve the returns for the year ended 31.03.2021

1551.462.21 Approval of Payments since last meeting

The clerk presented a list of payments to the members totalling £ 538.02

Proposed R Stacey, Seconded L Brown

RESOLVED: To approve the payments as listed totalling £538.02

1552.462.21 Approval of Treasurers report

The clerk presented the members with the Income & Expenditure Account for the period to 31.03.2021. The report showed a loss of £4,316.43 clearly this loss had been predicted due to the effect on its main source of income following the COVID pandemic.

Proposed R Stacey, Seconded L Brown

RESOLVED: To approve the treasurer's report for the period to 31.03.2021

1553.462.21 Renewal of Insurance

The clerk had already presented a copy of the renewal notice to all members. The insurance covers the Council for 'all risks' and is provided by BHIB. The premium was £1,076.68 which represented a 2% increase over the previous year.

Proposed Cllr L Brown, Seconded Cllr J Gale

RESOLVED: To approve the Insurance renewal at a value of £1,076.68.

1554.462.21 Grant Proposal PCC

This item had been debated at the beginning of the meeting due to the presence of a member of the PCC.

In essence the PCC were no longer using their contractor to cut the church grass due to cost implications. The PCC have decided to look after the grounds maintenance themselves and therefore were looking to the Parish Council to assist with the purchase of machinery.

Proposed Cllr L Brown, Seconded Cllr M Kierstan

RESOLVED: To approve a grant of £2,000.00 to the PCC for the purchase of machinery with the understanding that the PCC would not approach the Parish Council for a further grant for the next two years.

1555.463.21 Highways Update.

The clerk informed members of the continuing carriageway surfacing maintenance in the Horbling area.

1556.463.21 Conservation Update

This matter was dealt with under minute No. 1542.460.21

1557.463.21 The Meeting Room and the Plough Inn.

This matter was to be discussed confidentially under agenda item 17.

PLANNING APPLICATIONS

1558.463.21 Application S21/0818 Mr N Borrill

Proposal Internal Alterations, Listed Building (retrospective)
Location Dial House, 2 Mill Lane, Horbling

Proposed L Brown, Seconded M Kierstan

RESOLVED: That Horbling Parish Council have no objections

1559.463.21 Application S21/0806 Mrs L Tate

Proposal T1 Cedar, Crown Lift
Location 19 Spring Lane, Horbling

Proposed R Stacey, Seconded L Brown

RESOLVED: That Horbling Parish Council objects on the basis that the reduction would ruin the character of the tree and hence it's visual amenity

1560.463.21 Parish Councillor Vacancies

The clerk informed the members that the date had now passed for submitting applications and that 5 applications had been received.

It was decided that there would be an interview panel comprising two members and that they would meet the candidates and then make recommendations to the members.

It was decided that this process would start on 15th June 2021.

Proposed L Brown, Seconded M Kierstan

RESOLVED: That two members would meet all candidates and pass recommendations to the Parish Council at the next Parish Council meeting. The two members involved would be Cllr L Brown and Cllr R Stacey

1561.464.21 To receive reports, if any, by District/County Councillors or representatives on other organisations

There were none.

1562.464.21 To discuss any such information which the chairman may legally bring to the Councils attention.

a) Crown Land

b) Community Cleaner

The clerk informed the members that due to the fact that the community cleaner had not been completing her duties they had now left the Council's employment.

The clerk further informed members that a suitable candidate was available.

1563.464.21 DATE OF NEXT MEETING

It was agreed that the next meeting would be scheduled for the 1st July 7.00pm.

The meeting closed at 20.45pm

Signed Chairman

Date