

Minutes of a meeting of Horbling Parish Council held on Wednesday, 7th October 2020 at 7.30pm in the Meeting Room, Horbling

Present: Miss L Brown Chairman
Mr M Kierstan
Mr A Daubney
Mrs. J. Wesley
Mr R Stacey
Mr J Gale

Parish Clerk: Mr I Sismey

South Kesteven District Councillor Jan Hansen was present and is the Toller Ward representative.

1460.439.20 To Receive /Approve Reasons for Apologies for Absence.

There were no apologies for absence.

1461.439.20 Declarations of Interest

There were no declarations of interest.

1462.439.20 To ask if members of the public present wished to speak on any agenda item.

Due to the current Pandemic, there were no residents present.

1463.439.20 Minutes of last meeting held on Thursday, 16th July 2020

Cllr Kierstan asked for an amendment to item 1436.430.20 'Belvoir Hunt in Billingborough'. To replace the word 'was' with the words 'is most probably a'.

Cllr Wesley asked for an amendment to item 1451.434.20 item 2 to replace the word 'appalled' with the word 'surprised'

Proposed M Kierstan, Seconded A Daubney

RESOLVED: For the chairman to sign the notes of the meeting held on the 16th July 2020 as a true record.

MATTERS ARISING FROM THE MINUTES.

1464.439.20 Possible purchase of a de-fibrillator. As previously informed that installation of the defibrillator had been delayed due to the COVID pandemic scenario.

Since meeting with the installation team on the 9th March a new date for installation had been set for November 18th.

1465.440.20 Toller Educational Foundation/Brown Educational Foundation.

The clerk informed members that this item required the members to formerly agree that the two current representatives, Mr G Oakes and Mr G Bunker, could continue as the Parish Council representatives for a further term.

The clerk pointed out that as both constitutions cite the Parish Council's involvement then this should be an informed decision.

The Toller Education Foundation already included a Parish Councillor, Cllr A Daubney.

It was agreed that the current representatives on the Brown Educational Foundation should continue but that the Parish Council should request the opportunity to observe at one of the organisations future meetings. It was agreed that the Council representative to observe when necessary would be Councillor Wesley.

Proposed J Wesley, Seconded L Brown

RESOLVED: For the two current representatives, Mr G Oakes and Mr G Bunker, to continue for a further term but for the clerk to request the opportunity for a Parish Councillor to observe at a future meeting.

1466.440.20 Grant Applications

The clerk informed the members that he had only added this item to the agenda to ensure that the Councillors were aware of what grants had or had not been granted so far in the year.

The clerk continued that whilst grants were made last financial year to both the church for grass cutting and their winter coffee mornings, and the shared recreation ground at Billingborough none had been made this year.

Discussion remained around the shared recreation ground and the facilities provided.

Cllr Brown reminded members that last year a letter had been received from Billingborough Parish Council asking for an increase in their yearly grant following the closure of the Bowling Club. This request had been turned down by Council awaiting further information from Billingborough Parish Council on their annual expenditure on the recreation ground.

Cllr Wesley queried the process for applying for and obtaining a Parish Council grant, her interest was Billingborough Cricket Club.

1467.441.20 Emergency Planning

No further progress had been made on this item. The clerk informed members that he had left this item on the agenda to ensure that it was not forgotten about.

1468.441.20 Situation re troublesome dogs

Cllr Brown informed the members that the situation had certainly calmed down following Cllr Daubney's conversation with the owners concerned. This was confirmed by Cllr Kierstan who was of the opinion that the offending dogs were not left in the garden on their own as often as they were and felt that the owners had made a concerted effort to resolve the situation.

1469.441.20 Grit Bin - Primary School

The clerk informed members that this item was still on LCC Highways schedule but as with many other matters this had been delayed due to the COVID scenario.

1470.441.20 Parking issues Spring Lane

Cllr Gale reported that the situation seemed to have been resolved amicably between the residents concerned and there were now fewer cars parking in the vicinity.

Cllr Brown informed members that she had a conversation with the local constable with regard to youngsters driving irresponsibly in the village and that the constable had remarked that the police would be spending more time monitoring the situation.

CORRESPONDENCE

1471.441.20 The clerk produced a list of correspondence for the members to receive:

A) *For Information only – to be received en bloc*

- a) Rural Services Network
- b) SKDC – Planning Applications
- c) LALC E-news update
- d) Rural Services Network
- e) SKDC – Planning Applications
- f) SKDC – Parish News Update
- g) LALC E-news update
- h) SKDC – Planning Applications
- i) SKDC – Planning Applications
- j) NALC Chief Executives Bulletin
- k) SKDC – Planning Applications
- l) Rural Services Network

- m) SKDC – Planning Applications
- n) NALC Chief Executives Bulletin
- o) LALC E-news update
- p) NALC Newsletter
- q) LALC E-news update
- r) LALC E-news update

Proposed J Gale, Seconded M Kierstan

RESOLVED: To receive the above items en bloc

FINANCIAL REPORT

1472.442.20 Approval of the Treasurers Report for the period to 30.09.20

The clerk provided the members with copies of the accounts for the period to 30.09.20. The clerk continued that although the Income & Expenditure Account showed a surplus of over £2,000 it should be noted that over £6,000 of revenue was still awaiting payment from the Plough. The clerk added that £1,125 of the outstanding had been received in the last couple of days.

The matter of the Plough is dealt with further down the agenda.

Cllr Kierstan queried the electronic payments system with Lloyds Bank. The clerk informed members that this was still not operational but would progress this over the next few days.

Cllr Kierstan was concerned that the clerk was still paying Council Invoices from personal funds and wondered if this was acceptable to the clerk. The clerk responded that whilst not ideal the payments were not that great and were always reimbursed promptly.

Cllr Kierstan asked for it to be minuted, to protect both the clerk and the Council, that the Council members were aware of this situation.

Proposed L Brown, Seconded M Kierstan

RESOLVED: To approve the Treasurers Report for the period to 30.09.20

1473.442.20 Approval of Payments since last meeting

Proposed L Brown, Seconded M Kierstan

RESOLVED: To Approve the schedule of payments provided by the Clerk

1474.443.20 Budgeting

The clerk provided all of the members with schedules showing the precept amounts raised by neighbouring parishes. The clerk wished to show the members how the precept system worked and what was likely to be acceptable. Based on an average of £31.19 raised per Band 'D' equivalent household the Parish could raise £5021.59.

The clerk asked the members if this item could be combined with agenda item 10 that concerned the 'Precept' Proposal. The members agreed to this.

The clerk had prepared for the members an illustrative budget for the Parish which showed a loss for the year 2021/2022 of £3,885.41.

Cllr M Kierstan was concerned that even with the indicative precept amount included the budget still showed a loss.

The members were of the general opinion that it was important for the future of the Councils assets that a 'Precept' was levied.

Cllr Kierstan asked when the precept situation needed to be concluded. The clerk responded that it would need to be submitted to South Kesteven District Council by the end of January 2021.

The members discussed consulting with the local residents on the matter and it was concluded that members should draft a possible letter to be circulated to all households within the village explaining the rationale behind raising a precept.

Cllr Brown was of the opinion that the letter should be as positive as possible.

It was agreed that this item should be discussed at the next Parish Council meeting.

1475.443.20 To receive confirmation from the external auditor that all pertinent documents have been received for the year ending 31st March 2020.

The clerk confirmed that he had received notification from the external auditors PKF Littlejohn that all necessary documentation had been received for the financial year 2019/2020.

1476.443.20 Grant Application Browns Primary School

The Clerk shared a letter he had received from 'Browns Primary School' requesting assistance towards their reading scheme.

It was agreed that a grant of £250.00 would be awarded to the school and that the school should be made aware that if there was any budgetary shortfall once have

collected together all their finances then they should approach the Council to see if they could help further.

Proposed J Gale, Seconded M Kierstan

RESOLVED: To Approve the grant of £250.00 to Browns Primary School as financial assistance to their reading scheme.

1477.444.20 Highways Update.

The clerk informed members that he had reported the various issues reported at the last Council meeting:

- 1) State of the pavements in the village
- 2) Potholes- Mill Lane, Donington Road, Bridge End
- 3) Missing Horbling Sign A52.

The clerk provided the members with access details for LCC's fix it engine 'Fixmystreet'.

1478.444.20 Conservation Update

The clerk informed members that a new Conservation Officer had been appointed by South Kesteven District Council. The clerk had corresponded with the new officer but was told that the Appraisal was not a current priority.

The clerk was awaiting a response from South Kesteven with regard to the formal complaint that had been sent to them with regard to the Conservation Appraisal.

1479.444.20 The Meeting Room and the Plough Inn.

It was agreed that this item would be discussed under agenda item 17.

1480.444.20 Precept Proposal

This item was discussed under agenda item 6.

PLANNING APPLICATIONS

1480.444.20

S19/1761 Mr G Middleton

Erection of Two Detached dwellings – land between 27-39 Donington Road

Horbling. Application refused

The clerk wished the members to receive the delegated officer's report.

S20/0725 Mr Andrew George

1st Floor rear extension, 11 Sandygate Lane, Horbling

The clerk wished the members to receive the decision notice on this application –
Application Granted.

S20/0786 SKDC

**Conversion of former residents lounge into two bungalows, Toller Court,
Sandygate Lane, Horbling**

The clerk wished the members to receive the decision notice on this application –
Application Granted.

Proposed M Kierstan, Seconded L Brown

RESOLVED: To receive the above application information

1481.445.20 Parish Councillor Vacancy

The clerk confirmed that there was currently one vacancy on the Council and that he would alert SKDC to the fact and that the Council wished to fill that vacancy.

The clerk continued that he did have one interested resident.

1482.445.20 Parish Web Site The clerk explained to the members that Lincolnshire County Council were imposing changes on the current website models and that the current model would be turned off come the end of December. This meant that the clerk would have to undertake the build of a new website.

1483.445.20 To consider the local authorities checklist for holding face to face meetings.

The clerk had raised this matter due to the fact that due to the current pandemic the emphasis from central government was on holding digital meetings and not engaging with face to face meetings.

The clerk made reference to item 1.3 of the government's checklist for holding face to face meetings that stated:

'The Council has a reasonable business need, or legal need to meet in person at this time'

1484.446.20 To receive reports, if any, by District/County Councillors or representatives on other organisations

Cllr Hansen had little to report. The current COVID situation has meant that most of the officers at SKDC were working from home and therefore gaining information was more difficult.

However, Cllr Hansen did report on the following:

- 1) That SKDC were undergoing internal reorganisation.
- 2) Leisure centres in the district were being brought back in house from the 1st April 2021.
- 3) That he had reported the missing 'Horbling' highways sign.

Cllr Hansen left the meeting at 20:25

1485.446.20 The Plough

This item forms part of a confidential minute to be distributed at the next Council Meeting.

1486.446.20 To discuss any such information which the chairman may legally bring to the Councils attention.

1487.446.20 DATE OF NEXT MEETING

It was agreed that the next meeting would be held on Thursday, 10th December 2020, at a new time of 7.00 pm.

The meeting closed at 8.58pm

Signed Chairman

Date