

**Minutes of the Meeting of the Horbling Parish Council held on Thursday, 22<sup>nd</sup> November, 2018 at 7.30 pm in the Meeting Room, Horbling**

Present: Mr M Jackson, Chairman  
Mrs. J. Wesley  
Miss P Covell  
Mr A Daubney  
Dr M Kierstan

Parish Clerk: Mr I Sismey

**It should be noted that Councillor M Jackson took the chair for this meeting as noted in the minutes 1295.385.18 Cllr D Campsill had resigned.**

**1275.382.18 Welcome by Chairman.**

The Chairman welcomed the Councillors to the meeting and also the newly appointed clerk to the council, Ian Sismey.

The chairman asked the Councillors to give a brief introduction of themselves to the new clerk.

**1276.382.18 To elect a Chairman**

There was discussion around the table in consideration of this item. Nominations for the position were requested and Cllr Jackson made it known to the members that Cllr Louise Brown had indicated that although she was not present at the meeting she wished to be considered for the position.

With no other nominations being presented Cllr Brown was unanimously appointed as Chairman.

**Proposed Cllr M Jackson, Seconded Cllr J Wesley**

As Cllr Brown was not available for this meeting her declaration of office will be presented and signed at the next Parish Council Meeting.

**1277.382.18 Appointment of Vice-Chair**

Due to the appointment of Cllr Brown as Chairman the position of Vice-Chair remains unchanged.

**1278.382.18 To Receive Approve Reasons for Apologies for Absence.**

Apologies were received from Cllr L Brown (Work Related) and were unanimously accepted by the members.

### **1279.383.18 Declarations**

There were no declarations of interest.

### **1280.383.18 To ask if members of the public present wished to speak on any agenda item.**

There were none present.

### **1281.383.18 Minutes of last meeting held on Thursday, 30<sup>th</sup> August, 2018**

These were agreed with no amendment.

### **MATTERS ARISING FROM THE MINUTES.**

**1282.383.18 Asset Register.** The asset register was discussed and the clerk informed that members that he would take the matter forward and meet up with Dr. Kierstan hopefully before the next Parish Meeting.

**1283.383.18 Possible purchase of a de-fibrillator.** This item had been carried forward from the previous meeting. The clerk informed the members that there were various grants available for defibrillators and that he would research this before the next Parish Meeting.

### **CORRESPONDENCE**

**1284.383.18 The clerk produced a list of correspondence for the members to receive:**

- a) **LALC** – Safeguarding Conference 28<sup>th</sup> November 2018
- b) **NALC** – Chief Executive Bulletin
- c) **NALC** – Local Government working together
- d) **Bourne & Billingborough Police Panel** – Invitation to meeting 12<sup>th</sup> November 2018
- e) **SKDC** – Parish Update
- f) **British Red Cross** – First Aid Sessions for Parish Councils
- g) **SKDC** – Community Champions Scheme
- h) **LCC** - Winter Self Help and Mutual Aid
- i) **Environment Agency** – Managing the risk of flooding
- j) **LALC** – Emergency Planning Training

**1285.384.18 Request from Horbling PCC.** This request was outstanding for the September Street Party. It was agreed that the £250.00 would be paid to the PCC.

**1286.384.18 LCC Request for new grit bins.** The clerk informed the members that if they were aware of any location that required a grit bin or a replacement grit bin then they should inform him direct.

## **FINANCIAL REPORT**

**1287.384.18 Treasurer's report.** It was agreed unanimously to accept the Treasurer's report circulated with the agenda.

### **Proposed Cllr M Jackson Seconded Cllr P Covell**

**1288.384.18 Payments since the last meeting.** It was agreed unanimously that the payments made since the last meeting and circulated with the agenda be approved.

### **Proposed Cllr M Jackson Seconded Cllr P Covell**

**1289.384.18 To receive the External Auditors Report and Signed Accounts.** It was agreed unanimously to accept the External Auditors Report and Signed Accounts.

### **Proposed Cllr M Jackson Seconded Cllr P Covell**

**1290.384.18 Banking Arrangements.** The clerk informed the members that he was currently looking into the possibility of introducing internet banking that would reduce the reliance of writing cheque payments.

The clerk continued that he was also looking to computerise the Parish accounts which would aid transparency and security.

## **HIGHWAYS – UPDATE**

**1291.384.18 To discuss the renewal of the Parish verge cutting agreement.**

The members were of the opinion that they would continue with their current arrangement.

## **THE MEETING ROOM AND THE PLOUGH INN**

**1292.384.18 New Sign at The Plough Inn.** Whilst it was agreed that the Parish Council would contribute 50% towards the Plough's new sign the council would still need to see the quotations.

**1293.384.18 Bin Area Sanitation.** It was reported by Cllr Daubney that the bin area was a concern with regard to its cleanliness and that a letter should go to the tenants with regard to this.

## **PLANNING APPLICATIONS**

### **1294.385.18 S18/1987 Mr & Mrs A Mitchell**

**Construction of dwelling approved previously – Variation of design – Horbling Hall, 1 Billingborough Road, Horbling.**

The members passed an observation of 'No Objections'.

### **1295.385.18 To receive the resignation of Cllr D Campsill**

Cllr Campsill's resignation was unanimously received.

**Proposed Cllr P Covell, Seconded by Cllr J Wesley**

### **1296.385.18 To discuss the vacancy on the Parish Council**

The clerk informed the members that they had two options:

- 1) To advertise the vacancy now.
- 2) To wait until May 2019 when the local elections would be held.

The members were unanimous that the vacancy should be advertised as soon as possible. The clerk confirmed that he would organise this with a view to the process being completed at the next Parish Meeting.

### **1297.385.18 To discuss the selection process for co-opting Councillors**

The clerk had prepared a paper for the Councillors on the co-option process. The members were in general agreement with the clerk's suggestion but asked that an application pack should be prepared for possible applicants to complete.

## **1298.385.18 POSSIBLE SETTING UP OF CONSERVATION AREA**

Dr M Kierstan reported that it was 15 months since he had been promised a meeting with regard to this matter but to date nothing had happened.

**1299.385.18 To receive reports ,if any, by District/County Councillors or Representatives on other Organisations.** Dr Kierstan is the Council's representative on the Bourne and Billingborough Neighbourhood Police Panel and reported the following.

He had represented the Council at a meeting held on the 12<sup>th</sup> November and the previous priority set for the Neighbourhood Policing team with regard to speeding through villages was replaced by two priorities:

- 1) Focus on Anti-Social Behaviour
- 2) Campaign on drug awareness

Cllr Kierstan also reported that Hare coursing had fallen off.

**1300.386.18 To discuss any such information which the chairman may legally bring to the Councils attention.**

There was none.

**1301.386.18 DATE OF NEXT MEETING**

It was agreed that the next meeting would be held on Thursday, 7<sup>th</sup> February, 2019, at 7.30 pm.

**The Meeting then went into closed session.**

**1302.386.18 To formalise the appointment of the Parish Clerk.** The members agreed unanimously to appoint Mr Ian Sismey as the new Parish Clerk

**Proposed Cllr J Wesley, Seconded Cllr M Jackson**

Signed ..... Chairman

Date .....