

Minutes of the Meeting of the Horbling Parish Council held on Thursday, 7th February 2019 at 7.35pm in the Meeting Room, Horbling

Present: Miss L Brown Chairman
Mr M Jackson
Mrs. J. Wesley
Miss P Covell
Mr A Daubney
Dr M Kierstan

Parish Clerk: Mr I Sismey

1303.387.19 Welcome by Chairman. (The meeting was opened by Cllr M Jackson)

The Chairman welcomed the Councillors to the meeting.

1304.387.19 To Receive Approve Reasons for Apologies for Absence.

There were no apologies to be received.

1305.387.19 Declarations of Interest

There were no declarations of interest.

1306.387.19 To ask if members of the public present wished to speak on any agenda item.

There was one resident present who had spoken at the open forum and wished to speak on agenda item 10.2

1307.387.19 Minutes of last meeting held on Thursday, 22nd November 2018

Cllr M Jackson asked for one amendment to be made to minute no. 1292.384.18

Proposed J Wesley, Seconded P Covell

At this point of the meeting due to the presence of Mrs Pilgrim the Chair asked for item 10.2 to be brought forward.

1308.387.19 PCC use of the meeting room

Resident Mrs Pilgrim had come to the Parish meeting to put the case for the users of the community coffee morning.

The members were given information with regard to the coffee morning and that the PCC involvement was purely of a facilitator for premises. During April to October the Church premises are used but it is thought that from October to April it is too cold to use such premises.

Members of the Parish council were concerned that if they were to reduce the charge to the PCC then other users would feel that this would be unfair and that, they should be entitled to a reduction.

Various discussion surrounded the subject and resulted in the following proposal:

Proposed M Kierstan, Seconded M Jackson

RESOLVED: That the PCC should continue to pay the daily hire charge of £10.00 and that they should apply to the Parish Council for a S137 donation to cover the cost of any community ventures.

Cllr L Brown arrived at this point in the meeting.

MATTERS ARISING FROM THE MINUTES.

1309.388.19 Asset Register. The asset register was discussed, and the clerk had prepared an Asset Register Policy for the members to adopt. The clerk informed the members that he had reformatted the Asset Register and that it had been sent to Cllr M Kierstan for comment. Once Cllr Kierstan had reviewed the Register then he would meet up with the clerk to discuss.

1310.388.19 Possible purchase of a de-fibrillator. This item had been carried forward from the previous meeting. The clerk informed the members that there were various grants available for defibrillators and that he would research this before the next Parish Meeting.

CORRESPONDENCE

1311.388.19 The clerk produced a list of correspondence for the members to receive:

- a) **LALC** – Safeguarding Conference 28th November 2018
- b) **NALC** – Chief Executive Bulletin
- c) **NALC** – Local Government working together
- d) **LCC** – Minerals & Waste Consultation
- e) **SKDC** – CiCLE Event End August 2019
- f) **BHIB** – Winter Update
- g) **SKDC** – Re EnvironmentSK
- h) **SKDC** – Have your say on Council Tax Proposals

i) **LALC** – Emergency Planning Training

B) Items for discussion

a) **Billingborough PC** – Re contribution towards shared recreation ground.

This item was discussed by the members and it transpired that this arrangement had been in place for at least the last 10 years.

Proposed Cllr A Daubney, Seconded by Cllr M Jackson

RESOLVED to approve the payment of £1000.00 to Billingborough PC as Horblings contribution to the maintenance of the shared recreation ground.

b) **Resident-Speeding Complaint**

The clerk informed the members that the complaint was with regard to speeding on the Billingborough Road.

Members stressed that they had been dealing with this issue for a number of years and in that time they had managed to:

- 1) get the speed limit reduced from 60mph.
- 2) introduced Speed Indicating Devices.
- 3) at times had intervention from the Road Safety Partnership in the form of Uniformed officers operating speed surveillance.

The clerk suggested that perhaps the Parish Council could attempt to engage with the Road Safety Partnership to stage an 'Archers' Survey on the road concerned.

This received general agreement from the members who also asked that the clerk write back to the resident pointing out the work the Parish Council had been successful in completing.

FINANCIAL REPORT

1312.389.19 Introduction to 'Quickbooks'

The Clerk explained to the members that he had taken the opportunity to computerise the Parish accounts which he hoped would aid the security and transparency of them. The clerk had used a package called 'Quickbooks'.

1313.390.19 Approval of treasurer's report

The Clerk presented the accounts to the members that had been produced via the Quickbooks package. The accounts showed a net income position up to 31st December 2019 of £888.13. The balance at bank on all Parish balances was £29,062.17.

Proposed Cllr M Jackson Seconded Cllr M Kierstan

1314.390.19 Approval of payments since last meeting

It was agreed unanimously that the payments made since the last meeting and circulated be approved.

Proposed Cllr M Jackson Seconded Cllr P Covell

1315.390.19 Banking Arrangements.

The clerk informed the members that he was currently looking into the possibility of introducing internet banking that would reduce the reliance of writing cheque payments.

1316.390.19 To Ratify the clerk's decision to submit a nil precept return

The clerk informed the members that although the Parish did not require the submission of a request for Precept it was still up to the Parish to submit a nil return

Proposed J Wesley, Seconded P Covell

HIGHWAYS – UPDATE

1317.390.19 There was nothing specific to discuss under this topic the members raised the following points:

- 1) Fly Tipping continues to be a problem
- 2) The Filling of potholes does not appear to have been successful
- 3) Cllr M Kierstan raised the issue of the access road to the village coming from Donington where the stakes marking the edge of the dyke were mainly missing. It was felt by the members that this was a health & safety issue and an accident waiting to happen. Cllr Kierstan was of the opinion that these kind of issues should be reported and minuted as a matter of record.
- 4) The clerk was to obtain if, possible, some idea from LCC Highways of the Possible works to be completed this year

THE MEETING ROOM AND THE PLOUGH INN

1318.391.19 Plough Inn repairs and maintenance.

The chairman introduced the agenda item by informing the meeting that she was concerned about emergency works that needed to be completed on the Plough Inn that fell between meetings.

The Chairman was of the opinion that the Council needed to formalise a procedure for dealing with these emergency repairs.

One suggestion was that local tradesman Adam Craig was put on standby to complete any emergency works that proved to be necessary.

Mr Craig had:

- 1) Completed work for the Council in the past
- 2) His prices were always reasonable
- 3) Positive feedback was always given on his work

Cllr Kierstan mentioned that previously there had been a subcommittee set up which were charged with dealing with such matters between meetings.

Cllr Jackson agreed with this and informed the meeting that a schedule of works had been compiled by an external source to be completed over an extended period of time.

Cllr Daubney commented that as far as he was aware the schedule should be in the Parish files. The clerk and members were asked to see if they could locate a copy of the said schedule for the next meeting.

It was mentioned that one of the key jobs that needed ongoing work was the repointing of the brickwork.

It was agreed that Councillors Jackson and Daubney would form the sub committee to deal with works on the Plough and that they would prepare a schedule of proposed works for the next meeting.

The procedure would work as follows:

If the Landlady feels that there are works/emergency works to be undertaken she should contact either Cllr Jackson or Cllr Daubney.

The two Councillors have the Councils authority to authorise works up to the value of £500.00 before having to have clearance from full council.

Cllr Jackson informed the meeting that there is still an outstanding job on one of the windows. He agreed that himself and Cllr Daubney would attempt to complete the job themselves otherwise they would ask Adam Craig to complete it for the council.

1319.392.19 PCC USE OF THE MEETING ROOM – This item is covered by minute **1308.387.19**.

PLANNING APPLICATIONS

1320.392.19 S19/0163 Mr D Lambert

Conversion of outbuilding to annexe with alterations to windows and doors, erection timber outbuilding – 3 Church Lane, Horbling

The members passed an observation of ‘No Objections’.

1321.392.19 S19/0178 Mr Ward

Erection of detached annexe – 39 Donington Road, Horbling

The members passed an observation of ‘No Objections’.

Whilst all members agreed that the above observations were correct the clerk advised the members that it might be pertinent to add the condition on both instances that the dwellings should never be allowed to be sold as individual dwellings.

The members thought that this was a reasonable suggestion and that the clerk should include this in the Parish response to SKDC.

1322.392.19 To fill the vacancy on the Parish Council in line with its co-option procedure.

The clerk informed the members that he had followed the due procedure for advertising the vacancy.

One application had been received from Mrs Jane Wesley.

**Proposed Cllr J Wesley, Seconded by Cllr P Covell
RESOLVED to co-opt Mrs J Wesley as a Parish Councillor**

1323.392.19 To consider the forthcoming Parish elections

The clerk informed the members that the Local Elections would take place on Thursday the 2nd of May.

Cllrs J Wesley and P Covell informed the meeting that they would be standing down following the end of term on the 7th May.

1324.393.19 To receive the District Councils Local Plan Submission

The clerk informed the members that the District Councils Local Plan to 2036 had been submitted for examination.

1325.393.19 POSSIBLE SETTING UP OF CONSERVATION AREA

The clerk had received the draft conservation report from SKDC and this was duly distributed to members.

Cllr M Kierstan commented that it had been a long time since he first raised the issue.

Members thanked Cllr Kierstan for his hard work in connection with the report and SKDC.

The members agreed that they should go through the report individually and if they found any problems, they should contact Cllr Kierstan direct preferably by the end of March.

1326.393.19 To receive reports, if any, by District/County Councillors or Representatives on other Organisations.

There were no reports to receive.

1327.393.19 To discuss any such information which the chairman may legally bring to the Councils attention.

a) Church Yard grass maintenance – This issue was raised by Cllr M Kierstan who had recently read information on plans to make grass cutting in churchyards eco-friendly. It was the meetings intention to promote this with the PCC.

B) LALC – This item was also raised by Cllr M Kierstan but he asked that this matter be deferred to the next meeting.

1328.393.19 DATE OF NEXT MEETING

It was agreed that the next meeting would be held on Thursday, 16th May 2019, at 7.30 pm.

Signed Chairman

Date